

Leadership Roles and Responsibilities

Advisory Board

1. **Structure/Composition:** The District Council Advisory Board is composed of key District Council leadership, major sponsors, public and private community leaders and other active members in delivery of the District Council's activities. The District Council Advisory Board has a stated goal to be inclusive.
2. **Term of Office:** The members serve an initial two-year term of service, starting with the fiscal year (July 1).
3. **Selection Process:** Members are appointed by the District Council Chair with advice from the Governance Committee and other members of the Advisory Board.
4. **Responsibilities:**
 - a. Attend four quarterly, 1.5 hour meetings of the Advisory Board, tentatively scheduled for August 14, 2013; November 13, 2014; February 12, 2015; and May 14, 2015.
 - b. Participate in one or more District Council Initiatives including one of the standing committees (program, sponsorship or membership) or the Healthy Community Initiative Council.
 - c. Attend and support the District Council programs.
 - d. Be an annual sponsor or provide a participation fee of a minimum of \$200. The fee will be used to support one member of the Advisory Board, nominated by the Board, in attending a national ULI program or meeting.
 - e. Be a mentor to YLG in assisting in the growth of the future leader of ULI and the District Council.

Management Committee

1. **Structure/Composition:** The Management Committee is composed of the five leadership positions: Chair; Treasurer; Chair Elect and Vice-chair of Mission Advancement; Vice-chair of Programs and Vice-chair of Governance.
2. **Term of Office:** The members serve at the pleasure of the Chair starting with the fiscal year (July 1). The Chair may change the composition of the Management Committee to meet the needs of the District Council.
3. **Selection Process:** Members are appointed by the District Council Chair with advice from the Governance Committee and other members of the Advisory Board.

4. Responsibilities:

- a. Ensure a Strategic Plan is in place.
- b. Create a Business Plan focusing on a one to three years cycle of programmatic work.
- c. Develop a budget with the Treasurer.
- d. Review key programs and events regularly.
- e. Develop, review and actively engage in the District Council's sponsorship/fund-raising.
- f. Enlist ULI members' involvement.
- g. Support the chair in the management of the District Council.